



Pitsford School

Job Description

Job Title:	Swimming Instructor
Responsible to:	Head of Junior School
Salary:	£14.20 per hour
Hours:	3 hours per week, term time only (34 Weeks)
Location:	Moulton Leisure Centre

Pitsford School is a co-educational independent school for pupils aged 3 – 18 years old. The school offers a very attractive working environment based in delightful rural parkland setting of some 30 acres close to Northampton city centre.

The Role

To plan, deliver and evaluate instruction in the provision of swimming lessons for Junior School pupils of Pitsford School.

This role will be based at Moulton Leisure Centre on Thursday 1.30pm to 3.15pm and Friday 1.30 to 2.30pm. The place, days and times are subject to change based on availability of sessions available.

Key Responsibilities

The job description does not form part of the contract of employment and may be varied in accordance with the demands of the role. The main duties and responsibilities are as follows:

- To be a positive role model, creating a positive and fun environment in which to motivate and encourage pupils to participate in swimming.
- To plan and deliver, directed swimming lessons targeted at improving pupil's aquatic confidence and ability.
- To ensure safe provision of all equipment and ensure it is used correctly in accordance with Health and Safety and risk assessments.
- To identify, develop and implement plans for pupil's abilities and encourage them to reach their full potential.
- To regularly assess pupil's ability and progress against defined targets through observation and gathering relevant data.
- To provide explanations and demonstrate swimming techniques. Correct faults and identify ways to improve performance.
- To log and report any issues in or around the swimming pool area and any equipment faults to the Leisure Centre Manager.

Headmaster: Dr C Walker

Pitsford Hall, Pitsford, Northamptonshire, NN6 9AX

Tel: 01604 880306 Fax: 01604 882212 e-mail: office@pitsfordschool.com

Registered Charity No: 298910 Company No: 2281187

www.pitsfordschool.com





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- To maintain the school's image; working attire should be worn at all times and kept in a clean and tidy condition.

General Responsibilities

- To work within health and safety guidelines and other guidelines that may be issued from time to time relating to both Pitsford School and the Leisure Centre policies and procedures.
- To attend any relevant training courses as identified and agreed.
- To undertake such duties appropriate to the post as may from time to time be required to ensure the smooth and efficient running of the school.

All staff at Pitsford School has a part to play in supporting the school's ethos, understanding pupil's safeguarding requirements and promoting the best possible image to parents and prospective parents.

Person Specification

	Essential	Desirable
Education and Qualifications		
STA Level 2 Award in Teaching Swimming	✓	
STA Level 2 Certificate in Teaching Swimming	✓	
National Pool Lifeguard Qualification		✓
Post subject to an Enhanced DBS Disclosure Check	✓	
Experience and Knowledge	Essential	Desirable
Experience of instructing swimming with children in Key Stage 1 and 2	✓	
Experience of planning and delivering swimming lessons for pupils with varying ability from Key Stage 1 to Key Stage 2	✓	
Knowledge of safeguarding processes and child protection issues	✓	
Knowledge of carrying out risk assessments in a swimming context		✓
Ability and Skills	Essential	Desirable
Communication skills to motivate and engage with Junior School age pupils	✓	
Ability to communicate with a range of different people	✓	
Reliable and trustworthy	✓	
Flexible approach to working arrangements	✓	

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