



CSK/hti

05 March 2019

To all Upper Sixth Form Parents

Dear Parents

Upper Sixth Form Parents' Evening – Thursday 21 March 2019

I am writing to remind you about the Parents' Evening on Thursday 21 March, to discuss your son or daughter's progress. This will be an opportunity to discuss their recent mock results. It will be held in the Michael Robinson Memorial Library between 5.30pm and 7.30pm.

The evening has been organised into appointment slots of five minutes. Your son/daughter has been provided with an appointment sheet in their planner to be used when making appointments with tutors. Staff in turn will sign the chosen allocated time, as confirmation.

Please complete the slip below and return it to your son or daughter's tutor by Friday 8 March.

Please note that the evening is due to end at 7.30pm and that staff may have other commitments after this time. Therefore, if you are likely to be late, please make sure that you see those members of staff you most want to see first.

We look forward to seeing you on 21 March.

Yours sincerely

Mrs C King
Head of Sixth Form

Please return to the Upper Sixth Form Tutor by Friday 8 March.

Name of Pupil

SignedParent/Guardian

